

---

**SESSION PLAN**

**SESSION TITLE:** \_\_\_\_\_

**SESSION NUMBER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TOTAL HOURS FOR THIS SESSION :** \_\_\_\_\_ **VENUE:** \_\_\_\_\_

**TUTOR NAME:** \_\_\_\_\_

**Target Group** *(in detail describe participants eg: gender / age range / literacy&numeracy level / education level / work experience / employment level and pre-requisites they must poses to start this training)*

**Learning Outcome** *(in detail describe the final outcome for this session - what you wish to achieve)*

TIME	LEARNING ACTIVITIES	RESOURCES	ASSESSMENTS and other COMMENTS
	<b>Prior to session</b> <i>(list the type of set up that needs to be prepared by the trainer prior to session)</i>		
	<b>OH&amp;S and Attendance Information</b> <i>(list OHS steps and Attendance sheet and explanations)</i>		

TIME	LEARNING ACTIVITIES	RESOURCES	ASSESSMENTS and other COMMENTS
	<b>Lesson Start</b> <i>(section heading)</i>		

--	--	--	--